

## Job Specification

<b>Job title</b>	Training Consultant
<b>Location</b>	Gauteng & Western Cape
<b>Salary</b>	R156 000 CTC plus travel allowance and commission

<b>Company overview</b>	<p>Lightstone is a company that provides fresh insight into emerging trends and behaviours related to property, automotive and business assets. Our data ensures a comprehensive insight and understanding of people and their relationships to their assets. Our analytical, business and industry expertise is paired with our technical excellence to guide clients in managing risk and making business critical decisions.</p> <p>Lightstone collects and collates data from various sources on a daily, weekly and monthly basis. This data is the core of Lightstone’s business and serves as input to our property, automotive, insurance, banking and retail solutions. Lightstone is building a unified data asset to serve as the foundation to a scalable data and analytics business. This includes the automation and streamlining of the many processes that are required in order to incorporate and use the data within our products.</p> <p>We hire exceptional people and provide them with the environment where they can excel. Our non-corporate culture encourages flexibility, collaboration and innovation.</p> <p>We pride ourselves on our core values of excellence, integrity, innovation, flexibility, impact and teamwork which are reflected in each development, project, product or service we undertake to deliver.</p>
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<b>Role overview</b>	<ul style="list-style-type: none"> <li>• Responsible to arrange all training sessions and related requirements</li> <li>• Manage training schedules - both internally as well as client requirements</li> <li>• Increase training exposure within the existing client base</li> <li>• Provide physical training as well as online training</li> <li>• Develop and maintain training material</li> <li>• Extensive travelling will be required</li> <li>• Flexibility will be required</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Matric</li> <li>• Excellent Computer skills</li> <li>• Valid driver’s license as well as own vehicle</li> <li>• Excellent presentation skills</li> <li>• Strong administration skills</li> </ul>

<b>Experience</b>	<ul style="list-style-type: none"> <li>• 3 – 5 Years Real Estate</li> <li>• Experience in providing training to individuals as well as groups,</li> </ul>
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	both physical as well as on-line training
<b>Key Responsibilities</b>	<ul style="list-style-type: none"> <li>• Manage training material</li> <li>• Manage training schedules</li> <li>• Execute training</li> </ul>
<b>Non-technical skills</b>	<ul style="list-style-type: none"> <li>• Analytical and problem solving skills</li> <li>• Ability to work well in a team as well as individually</li> <li>• Ability to accurately estimate work required on tasks, prioritise work and deliver to deadlines</li> <li>• Positive outlook on life, work and other people</li> <li>• Attentive to detail and passionate about data</li> <li>• Excited about learning, pushing technical limits and finding new solutions</li> <li>• Able to think creatively outside the box</li> </ul>